

F O R W A R D P L A N

FOR THE PERIOD : 1 OCTOBER 2008 TO 31 JANUARY 2009

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via (0151) 907 8300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
--------------	---	---------------------------	-----------------------------	--	---

Recommendation to Council that Core Strategy (Preferred Option Stage) Document is approved for public consultation.	Executive Board	Not before 1st November, 2008	Part of on-going consultation, previous Issues and Options consultation stage with general public and key internal and external stakeholders. A wide variety of consultation and community involvement methods will be used.	PPS12: Local Development Frameworks; Regional Spatial Strategy for the North West; Halton Core Strategy Issues and Options Papers (and accompanying documentation); Halton Local Development Scheme 2006/07; Halton Unitary Development Plan - all from Nathan Renison, Rutland House	Phil Watts
To decide the Borough's	Executive Board	Not before 1st	Traders will be	Runcorn Old	Mick Noone

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
future policy on parking management in the town centre		November, 2008	consulted via the Traders Forum. Representations should be in writing by 31 October 2008.	Town Pakring and Access study; Widnes and Halton Lea Parking study (to be completed Sept 2008) - Both available from Jonathan Farmer at Rutland House, Runcorn	
Approval of publication of Draft Design of New Residential Development Supplementary Planning Document for public consultation	Executive Board Sub Committee	Not before 1st January, 2009	Previous 'Partnership Consultation' with selected Council officers. Following the decision, there will be public consultation during May and June 2007. Documents will be on display at various locations	Halton UDP (from Neil Macfarlane); Draft Design of New Residential Development SPD; Draft Design of New Residential Development SPD Partnership Consultation Stage;	Phil Watts

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
			around the Borough and on the Council's web site for a six week period.	Sustainability Appraisal Pre Production Scoping Report - from Perran Baragwanath at Rutland House	
Environmental Protection Act 1990 Part IIA - Contaminated Land - to consider the first four year review of the strategy for inspection of contaminated land published in 2001.	Strategic Director - Environment	Not before 1st November, 2008	Management Team, Safer Halton PPB, Urban Renewal PPB, Contaminated Land Working Panel. Via reports.	Report on findings so far, DETR Circular 02/2000 Contaminated Land, Contaminated Land: Strategy for Inspection (July 2001), Part IIA Environmental Protection Act 1990.	Dick Tregear
Adoption of Draft Town Centre Strategy	Executive Board	Not before 1st January, 2009	Public consultation has taken place	Halton UDP; Runcorn Old	Phil Watts

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
Supplementary Planning Documents for Halton Lea and Runcorn Old Town			between 1 February and 15 March 2007. Documents were on display at various locations around the Borough and on the Council's website for a six week period. Selected Council Officers and stakeholders in each town centre have also been consulted.	Town and Halton Lea Draft Town Centre Strategies (Feb 2007); Runcorn Old Town and Halton Lea Town Centre Strategies Partnership Consultation Stage (Nov 2005); Sustainability Appraisal Pre Production Scoping Reports (June 2005) - all from Neil Macfarlane at Rutland House, Halton Lea	
Decision on the provision of new grave space in Halton for 2015 onwards.	Executive Board	Not before 1st October, 2008	Clergy, funeral directors, memorial masons, cemetery	None.	Dwayne Johnson

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
--------------	---	---------------------------	-----------------------------	--	---

			users, residents, Members and bereavement service officers will be consulted via meetings and/or surveys.		
--	--	--	---	--	--

--	--	--	--	--	--

Agreement on Phase 3 of the Children's Centre Development	Executive Board	Not before 1st October, 2008	The Alliance Board, children and families, and other strategic partnerships will be consulted verbally and in writing.	Sure Start Children's Centres: Phase 3 Planning and Delivery; and Childcare Act 2006 - both available from Geraldine Derby at Grosvenor House	Gerald Meehan
---	-----------------	------------------------------	--	---	---------------

--	--	--	--	--	--

Decision on approaches to tackling underlying	Executive Board	Not before 1st October, 2008	Consultation has taken place with children and	Child Health Profiles and Child Health in Halton - available on http://www.nwph.net/cayp/hi/profile.aspx	Gerald Meehan
---	-----------------	------------------------------	--	---	---------------

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
--------------	---	---------------------------	-----------------------------	--	---

causes of poor health of children in the Borough			young people's partnership, headteachers and the Primary Care Trust through presentations, meetings, workshops and discussions.		
--	--	--	---	--	--

Decision to approve the use of a Compulsory Purchase Order for land assembly for land at Eddarbridge/West Bank Dock Estate	Council	Not before 1st December, 2008	The pre-CPO consultation is currently taking place with the owners and occupiers of Eddarbridge/West Bank Dock Estate. 3MG's private sector partner "The Stobart Group" are leading on these discussions and	3MG Masterplan - available from Sally McDonald, Municipal Building	Sally McDonald
--	---------	-------------------------------	--	--	----------------

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
			have appointed agents G L Hearn to open negotiations. Every effort will be made to secure all the land and property required for 3MG without resorting to a CPO. However, in the event a CPO is necessary, a report will be taken to Executive Board to seek a formal resolution. All the statutory consultation requirements will be complied with.		
Future commissioning of the Youth Service within integrated youth support	Executive Board	Not before 1st October, 2008	14-19 Partnership, Borough Youth Forum and the	Executive Board Report - Connexions	Gerald Meehan

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
--------------	---	---------------------------	-----------------------------	--	---

arrangements			Youth Service are to be consulted via presentations. Representations should be made in writing by 31 st August 2008.	Transition, Nov 2007; Education and Inspections Act 2006; Aiming High for Young People - available from Lorraine Butcher at Grosvenor House	
Future commissioning of Connexions Services within an integrated youth support structure	Executive Board	Not before 1st October, 2008	14-19 Partnership and Merseyside Local Authorities are to be consulted via presentations at Partnership Meetings. There will be a range of consultation meetings with key partners. Representations should be made in writing by 31 st	Executive Board Report - Connexions Transition; Education and Inspections Act 2006; Youth Matters Aiming High for Young People - available from Lorraine Butcher at Grosvenor House	Gerald Meehan

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
--------------	---	---------------------------	-----------------------------	--	---

			August 2008.		
Children's Trust Arrangements including Section 75 - Memo of Understanding	Executive Board	Not before 1st October, 2008	PCT Acute Trusts, Children's Trust, Voluntary Sector, PPB, NHS Staff, Children and Young People Directorate and Health and Community Directorate will all be consulted via partnership meetings and special events.	Children Act 2004; Statutory Guidance on Inter-Agency Co-operation to Improve the Wellbeing of Children: Children's Trusts (DfES2005); Section 75 Agreements - available from Tilly Heigh. National Service Framework for Children, Young People and Maternity Services (DoH 2004); Facing the Future: A Review	Gerald Meehan

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
				of the Role of Health Visitors (DH2007) - available from Michelle Bradshaw, Halton and St Helens PCT	
Decision on consulting on the option to establish a standardised school year	Executive Board	Not before 1st October, 2008	School staff, governors and parents in the Borough, neighbouring authorities, diocesan authorities, trade unions, LSC, Riverside College, PCT and Health Service providers will all be consulted via meetings and written consultation.	Local Government Association - Standard School Year - available from Lorraine Cox, Divisional Manager	Gerald Meehan

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
--------------	---	---------------------------	-----------------------------	--	---

Approval of Children's Plan Implementation Action Plan and agreement to regularly monitor progress	Executive Board	Not before 1st October, 2008	Partner agencies via the Alliance Board will be consulted at existing Alliance Board meetings.	Children's Plan; Children's Plan Toolkit; Children's Plan Summary - available from Tilly Heigh	Gerald Meehan
Delivery of post 16 education in Halton	Executive Board	Not before 1st December, 2008	Schools and Riverside College, Young People, Businesses, Communities, 14-19 Partnership, dioceses, Primary Care Trust and community health care providers will all be consulted. There will be a range of consultation meetings with key	14-19 Education and Skills Bill; Halton 14-19 Education Plan 2008-2013 - available from Judith Kirk at Grosvenor House	Gerald Meehan

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
--------------	---	---------------------------	-----------------------------	--	---

			partners, verbal and written reports, internet questionnaires and face to face meetings.		
Decision on the Statutory Consultation to close St Chad's Catholic High School on 31st August 2009 and establish a new St Chad's Catholic and Church of England Joint Faith, Voluntary Aided High School on 1st September 2009	Executive Board	Not before 1st October, 2008	Schools in the Borough, staff at St Chad's Catholic High School, parents and governors of Catholic and Church of England Runcorn Primary Schools and St Chad's High School, diocesan authorities, neighbouring local authorities, LSC, Riverside College, PCT and Health	Statutory notice and proposal for St Chads; Secretary of State Exemption from Competition Approval - available from Andy Keeley, Headteacher at St Chad's. BSF School Organisation Consultation and Notes - available from Ann McIntyre at Grosvenor	Gerald Meehan

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
			Service providers will all be consulted. There will be staff and public consultation meetings and written responses.	House. Responses to the statutory consultation - available from Mark Reaney at Municipal Building.	
Whether to support proposals to invest in a children in care placement strategy that will result in the development of a greater range of placements for children in care to reduce out of borough budget pressures and to ensure that Halton children are	Executive Board	Not before 1st December, 2008	Children in care, foster carers, the PCT, schools, PPB, chief officers' management team, and the Budget Planning Sub Committee will all be consulted. There will be formal presentation of the options and business case. Representations should be made to	JAR Action Plan - available from Tony Crane. Children in Care Strategy - available from Christine Taylor.	Chris Taylor

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
--------------	---	---------------------------	-----------------------------	--	---

			Christine Taylor by the end of September.		
Approval to commence primary school re-organisation	Executive Board	Not before 1st October, 2008	Schools and Diocesan Authorities will be consulted through meetings and briefings.	Primary Strategy for Change - June 2008, available from Ann McIntyre, Grosvenor House, Runcorn	Gerald Meehan
Decision to enter into contract with Warrington BC for the provision of the Trading Standards service	Executive Board	Not before 1st October, 2008	Staff, their representative groups and Members will be consulted via meetings and open communication lines. Representations should be in writing.	None.	Dwayne Johnson

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
--------------	---	---------------------------	-----------------------------	--	---

To review Special Educational Needs Unit Provision in the Borough	Executive Board	Not before 1st October, 2008	Schools, parents, children and young people in the Borough, the PCT and health service providers will all be consulted via staff and public consultation meetings and written responses.	The Establishment of the Halton Special Educational Needs (SEN) Service; and Developing Mainstream Resourced Provision in Halton - available from Jennifer John at Grosvenor House; BSF School Organisation Consultation and Notes - available from Ann McIntyre at Grosvenor House	Gerald Meehan
Decision on the proposals	Executive Board	Not before 1st	Halton Play	Play	Gerald Meehan

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
for delivery of the Playbuilder programme and approval for the delivery of the 2008-09 play area capital projects		October, 2008	Partnership, Neighbourhood Management Boards, Housing Associations, Resident Associations, and the Parent and Carers' Forum will all be consulted via Play Partnership meetings, Neighbourhood Management Boards and written responses.	Pathfinder/Builder Application; Fair Play, DCFS/DCMS; Halton Play Plan 2007-2011 - all available from Stuart Duncan at Grosvenor House, Halton Lea	
Approval to disestablish the Play Service and reconfigure provision of services through Children's Centres and Extended Schools	Executive Board	Not before 1st October, 2008	Play Staff, Trade Unions, schools, parents and carers will all be consulted via meetings and written consultation.	Play Review; Fair Play; and Halton Play Plan - all available from Geraldine Derby at Grosvenor House	Gerald Meehan

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
--------------	---	---------------------------	-----------------------------	--	---

--	--	--	--	--	--

NOTE

The following Members comprise the Executive Board:

Leader – Councillor McDermott

Deputy Leader and Planning, Transportation, Regeneration and Renewal Portfolio Holder – Councillor Polhill

Children and Young People Portfolio Holder – Councillor McInerney

Health and Social Care Portfolio Holder – Councillor Gerrard

Environment, Leisure and Sport Portfolio Holder – Councillor Harris

Community Portfolio Holder – Councillor Wright

European Affairs Portfolio Holder – Councillor D Cargill

Corporate Services Portfolio Holder – Councillor Wharton

Quality and Performance Portfolio Holder – Councillor Swain

Neighbourhood Management and Development Portfolio Holder – Councillor Nelson